

Appendix A – City Growth and Resources - Organisational Performance Measures Quarter 1 2018

Resources Function Performance Data Traffic Light	
Green	1
Data Only	8

Performance Measure	April 2018	May 2018	June 2018	Q1 2018/19	Status	Long Trend - Monthly
	Value	Value	Value	Value		
% of Freedom of Information requests replied to within 20 working days - Resources	87.5%	66.67%	88.89%	N/A		
Percentage of MP/MSP Enquiries dealt with on time - Resources	0%	66.67%	50%	N/A		
Average number of days lost through sickness absence - Resources	N/A	5.2	5.4	N/A		
Short-Term Absences (Average days lost per employee) - Resources	N/A	2.7	2.9	N/A		
Long-Term Absences (Average days lost per employee) - Resources	N/A	2.5	2.5	N/A		
Agency Headcount - Resources	1	1	0	N/A		
H&S Employee Reportable by Function - Resources	Not reported against months			0		
H&S Employee Non-Reportable by Function - Resources				4		
H&S Near Misses - Resources				15		

Governance Function Performance Data Traffic Light

Green					1	
Data Only					8	
Performance Measure	April 2018	May 2018	June 2018	Q1 2018/19	Status	Long Trend - Monthly
	Value	Value	Value	Value		
% of Freedom of Information requests replied to within 20 working days - Governance	100%	85.71%	92.3%	N/A		
Percentage of MP/MSP Enquiries dealt with on time - Governance	100%	50%	87.5%	N/A		
Average number of days lost through sickness absence - Governance	N/A	2.1	1.8	N/A		
Short-Term Absences (Average days lost per employee) - Governance	N/A	1.9	1.8	N/A		
Long-Term Absences (Average days lost per employee) - Governance	N/A	0.2	0	N/A		
Agency Headcount - Governance	0	0	0	N/A		
H&S Employee Reportable by Function - Governance	Not reported against months			0		
H&S Employee Non-Reportable by Function - Governance				1		
H&S Near Misses - Governance				0		

Place Function Performance Data Traffic Light

Green	1
Data Only	8

Performance Measure	April 2018	May 2018	June 2018	Q1 2018/19	Status	Long Trend - Monthly
	Value	Value	Value	Value		
% of Freedom of Information requests replied to within 20 working days - Place	0%	100%	100%	N/A		
Percentage of MP/MSP Enquiries dealt with on time - Place	25%	75%	40%	N/A		
Average number of days lost through sickness absence - Place	N/A	10.1	9.8	N/A		
Short-Term Absences (Average days lost per employee) - Place	N/A	2.9	2.8	N/A		
Long-Term Absences (Average days lost per employee) - Place	N/A	7.1	7	N/A		
Agency Headcount - Place	0	0	0	N/A		
H&S Employee Reportable by Function - Place	Not reported against months			0		
H&S Employee Non-Reportable by Function - Place				1		
H&S Near Misses - Place				2		

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown		Data Only		

